

TOWN OF DECATUR
1408 14th Street, P. O. Box 333
Brodhead, WI 53520
Phone/FAX: 608-897-4965
Email:clerktreasurer@townofdecat.com

Dear Sir or Madam:

The Town of Decatur, Green County, Wisconsin is requesting quotations to provide weekly garbage and recycling pickup for the township. The town has approximately 700 individual improved tax parcels. The service would be offered to the residents on a voluntary basis. A recent survey of land owners in the town indicates that approximately 60% of individuals responding are interested in receiving this service through the town. Invoicing and collection for the service to the residents will be handled through the town.

Please respond with the following information in your quotation.

1. Monthly cost of the pick up service for both garbage and recycled materials.
2. Cost of recycling and garbage containers if any.
3. Payment terms for the town.
4. The Green County Landfill reloading station will be used as the final destination for the garbage.
5. The supplier will provide a recycling report to the town on an annual basis with sufficient information such that the town can complete their required governmental reports.
6. Garbage and recycling materials will be picked up using a single truck in a single pass.
7. Residents will be allowed to opt into the service at any time during the year. Residents will only be allowed to opt out at the 1st of every year.

RFQ General Terms and Conditions

1. Supplier's response to this RFQ must be sent to the Town of Decatur via email to clerktreasurer@townofdecatur.com.
2. The quantities specified above are provided as a best estimate only. The Town of Decatur makes no claim regarding the number of residents that will actually use the service.
3. The quotation must include the amount of liability insurance provided by the supplier.
4. The quotation must include all items such as any extra transport charges and fuel surcharges, tipping fees, etc.
5. Terms of payment from the township to the vendor must be stated in the quotation.
6. Price may or may not be the determining factor in the supplier selection process.
7. The township reserves the right to request any additional information that it deems necessary to make a decision on any proposal.
8. The township reserves the right to reject any and all proposals after evaluation.
9. Any supplier that submits a proposal must be licensed by any and all applicable federal, state, and local agencies.
10. Any proposal not supported by the information requested in the RFQ, or not complying with the RFQ requirements, may not be considered.