

**CHAPTER 2**  
**TOWN OF DECATUR**  
**ALTERNATE PAYMENT ORDINANCE**

SECTION 1: WHEREAS there are times when the Town of Decatur has bills come due before a regularly scheduled Town Board meeting at which time they would normally be approved for payment,

SECTION 2: AND WHEREAS State Statute 60.44(2) allows for an alternate payment procedure so that bills against a Town can be paid in a timely manner,

SECTION 3: AND WHEREAS it is in the best interest of the Town of Decatur to have bills paid in a timely manner to avoid any interest and/or penalty which may be imposed due to late payment of a bill,

SECTION 4: BE IT THEREFORE ORDAINED that the Clerk/Treasurer of the Town of Decatur be authorized to pay bills and/or vouchers for, but not limited to, payroll of weekly salaries, election expenses, stamps, utility bills, loan payments, state and federal withholding taxes and employer FICA taxes; received by the Town without approval of the Town Board of the Town of Decatur if the Town Clerk/Treasurer of the Town of Decatur reviews and approves in writing each bill or voucher as a proper charge against the Town of Decatur Treasury and after the Town of Decatur Clerk/Treasurer determines:

1. Funds are available under the Town Budget of the Town of Decatur to pay the bill or voucher
2. The item or service covered by the bill or voucher has been duly authorized
3. The time or service covered by the bill or voucher has been supplied or rendered in conformity with the authorization
4. The Claim appears to be a valid claim against the Town of Decatur

SECTION 5: BE IT FURTHER ORDAINED that the Clerk/Treasurer for the Town of Decatur shall file, on the monthly Treasurer's Report, a written list of claims approved, name of the claimant, purpose and amount of the claim. The Town Board of the Town of Decatur may demand proof of compliance with the above noted (1-4) prior to approval of said report.

Adopted this 17th day of January, 2017

By the Town Board of the Town of Decatur

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Allen Schneider, Town Chairperson

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Ronald L. Schwartzlow, 1<sup>st</sup> Supervisor

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Robert A. Gadow, 2<sup>nd</sup> Supervisor

Attested by:

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Ann L. Schwartz, Clerk/Treasurer